[The Behner Stiefel Center for Brazilian Studies](https://brazil.sdsu.edu/) is pleased to announce funding opportunities for enhancement of teaching, research, and programming on Brazil.

**Teaching Grants // Applications accepted on a rolling basis**

Faculty seeking to enhance their teaching on Brazil are eligible for grants up to $1000. The CBS can support course development, guest lectures, small workshops, and other activities that support undergraduate and graduate teaching. Proposals to integrate Brazil-specific content in existing courses are permitted and encouraged.

**Application Package**

1. Applicant Information
2. Abstract in lay terminology (150-word maximum)
3. Project Description (1000-word maximum including references)
4. Experience and Qualifications (350-word maximum)
5. Itemized Budget and Budget Justification

**Submissions**

All Unit 3 faculty in all San Diego State University units, regardless of rank, are strongly encouraged to apply: Lecturers, Assistant Professors, Associate Professors, and Full Professors. Send submissions in a single PDF to Kristal Bivona at [kbivona@sdsu.edu](mailto:kbivona@sdsu.edu).

# Instructions:

* Complete each section of this application on separate paper.
* Do not exceed word limit; use no less than 12 point font.
* Proposals must conform to word limits and be complete.
* Applications accepted on a rolling basis.

# Applicant Information (Incomplete applications will not be processed):

|  |  |  |  |
| --- | --- | --- | --- |
| Last Name |  | First Name |  |
| College |  | Department |  |
| Academic Rank |  | Email |  |
| Phone |  | Total Amount  Requested |  |
| Mail code |  | | |
| RED ID# |  | | |
| Project Title |  | | |

2. Agreement: Your signature below acknowledges that, if your proposal is funded, you agree that:

* The project will likely be completed during the academic year or summer period. You may request one (1) extension of your award period, with justification, from the Center for Brazilian Studies. Decisions for extension will be made on a case-by-case basis, and are final;
* Departures from limits indicated in the budget section must be approved by the Center for Brazilian Studies.
* You are responsible for monitoring your budget to avoid overrun, and are responsible for any expenditures not covered by the budget; and
* You are responsible for obtaining all necessary visas, permits, human subjects approvals and other documentation necessary for a successful project.
* You also agree to submit a progress report when requested. Any intellectual property developed in conjunction with the CBS must be disclosed to the University in accordance with the SDSU Intellectual Property, Copyrights, Trademarks, and Trade Secrets, and Patent Policies, found at <http://senate.sdsu.edu/policy/policy_file.pdf>.

|  |  |  |  |
| --- | --- | --- | --- |
| Applicant’s  Signature: |  | Date: |  |

###### 4. Abstract in lay terminology (maximum of 150 words):

# 5. Project Description (maximum 1000 words including references):

* Teaching Grants: Provide a description of the proposed activities and a detailed description of the course or course modules that will be developed. If the funding will support development of Brazil content in an existing course, include a description of how Brazil will be integrated into the course and attach the syllabus of the course.

# 6. Experience and Qualifications (maximum 350 words): Provide a brief description of relevant experience that qualifies you to complete the proposed research (do not attach your curriculum vitae). Disclose any UGP and other university awards and all external funding *relevant to the project.* (If for other projects, please omit.)

7. Budget: Provide a detailed budget showing specific amounts requested.

Authorized Expenses:

* Approved expenses include stipend to support course development; books and teaching materials; expenses related to local field trips.

8. Budget Justification (maximum 350 words): Provide justification for travel, supplies, or other expenses related to the proposed project.